

CHECK LIST ON COMPANY FORMATION UAE

Single Privat owner, freezone company

The following must be send upon registration:

1. 3 name suggestions for company name (prioritized)
2. Copy of passport for owner (according to standards) AND digital passport photo
3. Copy/Scan of last entry and exit visa stamp in UAE (if any)
4. 6 months bank statement of existing bank account (in English original)
5. Bank and account statement from existing bank (in English original)
6. Full name and address on owner/s
7. Fathers full name on owner/s
8. Phone number and email address for company info
9. Short (half page) description of the company activity.

And the following for POA service (Fee: USD 2.300,-):

POA document signed and stamped:

1. Danish Court Service / Attestation/notarization (cost apr. DKK 300)
2. Danish Foreign Ministry (cost apr. DKK 200)
3. UAE Embassy in Copenhagen (cost app. AED 2000)
4. MOFA in Dubai (this part can GROWU manage if wanted)

Following for Bank opening:

1. All shareholders Resume or CV
2. Trade license/Memorandum of association/Company Ejari and all necessary company formation documents.
3. Business Plan / Model
4. In case owner currently owns another business, please provide Business ownership documents – If applicable - and 6 month bank statements of the company.
5. In case owner currently owns another business, please provide business latest 6 months bank statements – If applicable
6. Latest 6 months personal bank statements of all shareholders.
7. Residence Visa, Emirates ID card
8. Annual Turnover?
9. Filled out Suppliers & Customers (next page)

If any documents, info etc. is missing or with errors, the registration process can be declined, and to start again – without any refund.

Suppliers & Customers

Top 4 Key Suppliers - Complete Name:	Address & Country:	Website Add:	Line of Business
Top 4 Key customers – Complete Name	Address & Country:	Website Add:	Line of Business