



Personal Photo Specifications



too close



too far away





ink marked/creased



blurred

looking away





Х too light



pixelated





Photograph quality

Suitable quality and resolution of the captured images are imperative, so the following tips must be observed

The photographs must be:

- no more than -6months old
- 40-35mm in width
- close up of your head and top of your shoulders so that your face takes up %80-70 of the photograph
- in sharp focus and clear
- of high quality with no ink marks or creases

The photographs must:

- show you looking directly at the camera
- show your skin tones naturally
- have appropriate brightness
- and contrast
- be printed on high quality
- paper, and at high resolution

Photographs taken with a digital camera must be high quality colour and printed on photo-quality paper.



washed out colour





unnatural skin tones





hair across eyes

portrait style









eyes tilted





busy background









flash reflection on skin



redeye





Style and lighting

Suitable quality and resolution of the captured images are imperative, so the following tips must be observed

The photographs must:

- be colour neutral
- show your eyes open and clearly visible-no hair across your eyes
- show you facing square on to the camera.not looking over one shoulder (portraitstyle) or tilted, and showing both edges of your face clearly
- be taken with a plain light-coloured background
- be taken with uniform lighting and not show shadows or flash reflections on your face and no red eye







shadows behind headhadows across face







dark tinted lenses flash reflection on lenses



frames too heavy



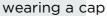


frames covering eyes



wearing a hat









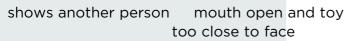
face covered



shadows across face







Glasses and head covers

Suitable quality and resolution of the captured images are imperative, so the following tips must be observed

If you wear glasses:

- the photograph must show your eyes clearly with no flash reflection off the glasses.and no tinted lenses (if possible, avoid heavy frameswear lighter framed glasses if you have them)
- make sure that the frames do not cover any part of your eyes.

Head coverings:

are not permitted except for religious reasons, but your facial features from bottom of chin to top of forehead and both edges of your face must be clearly shown.

Expression and frame

Your photographs must:

show you alone (no chair backs,toys or other people visible), looking at the camera with a neutral expression and your mouth closed.